

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, December 8, 2010, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair (by teleconference) **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

Staff Present: Bill Oakes, Director, Joantha Guthrie, Steve Marx

Others Present: Elaine Marlow, Budget Director, Marianne Edain, Steve Erickson, Cyndi Mendoza, MIG, Lauren Schmitt, MIG, Pat Powell, Jeff Lauderdale, Charlona Sawyer

Add-on

Bill briefed the Board on the rising water levels on private property in the Glendale headwaters/Frogwater Road area. He is continuing to monitor the situation and will inform the Board if an emergency situation develops.

Parks

Subject: Island County Parks and Habitat Conservation Plan

Attachment: Island County Plan for Parks and Habitat Conservation

Proposed Action: Cyndi Mendoza and Lauren Schmitt with MIG, Inc. provided a PowerPoint presentation on the Island County Parks and Habitat Conservation Plan. The Board reviewed and made suggested changes to the Vision for Parks & Habitat, discussed what the County's role should be, management and funding strategies and the next steps in developing the plan.

Follow Up: The planning team will meet this afternoon to discuss what to include in the needs assessment and schedule a time with Mr. Oakes to come back to the Board for further discussion.

Planning & Community Development
Summary Minutes

Work Session was held between the County Commissioners and the Planning Department on Wednesday, December 8, 2010, at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair - excused **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

Staff Present: Bob Pederson, Paula Bradshaw, Andy Griffin, Bill Oakes

Others Present: Elaine Marlow, Budget Director, Corey Ertel, Steve Erickson, Jeff Lauderdale

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Subject: 2011 Fee schedule

Attachments: yes

Proposed Action:

- Increase the RUD and ENV fees by 25%
- Establish the following fee structure for Ebey's Landing design review – Level A - \$50.00, Level B - \$150.00, Level C - \$300.00
- Increase land use and shoreline permit fees by 3%
- Increase building fees by 2%
- Increase the Public Works component of the land use fee schedule by 2%

Follow up: Okay with Board to move forward to schedule for public hearing on Monday's regular agenda.

Subject: Planning Work Program and Annual Review Docket

Attachment: yes

Discussion: Mr. Pederson reviewed with the Board the Planning Work Program and Current Planning Work Program for 2011.

Follow up: Continue discussion to next work session.

Human Resources
Summary Minutes

Work Session was held between the County Commissioners and Human Resources on Wednesday, December 8, 2010, at 2:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair – excused **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

Subject: Personnel Actions

Attachment: none

Proposed Action:

- Clerk's Office - PAA for Deputy Clerk -1
- Treasurer's Office – PAA for Chief Deputy Treasurer
- Public Works – PAA for Emergency Management Coordinator

Follow up: Okay with Board to move forward to Monday's agenda.

Island County Auditor
Summary Minutes

Work Session was held between the County Commissioners and the Auditor on Wednesday, December 8, 2010, at 2:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Present: Sheilah Crider, Auditor, Anne LaCour

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Subject: Flex accounts update

Attachment: none

Information: Funding for the flex account is moving from Zenith to Benefit Solutions. Benefit Solutions is asking for a separate bank account they can draw from twice a month for credit cards and employee claims. Anne is working with the Treasurer's office.

Subject: PAA – Elections Supervisor

Attachment: none

Proposed Action: PAA for Elections Supervisor- Replacement Position (Loann Gulick is retiring effective April 30, 2011.)

Follow up: Okay with Board to bring forward to Monday's agenda.

Subject: Request to close daily for lunch in Licensing and Recording

Attachment: none

Proposed Action: Request to close the office daily for lunch. Sheilah will coordinate closure times with the Clerk and Treasurer's office.

Follow up: Okay with Board.

Subject: Election Trust

Attachment: yes

Proposed Action: End User License Agreement with Election Trust for VoteHere Mail-in Ballot Tracker Software and Support; Contract No: C010-90; Contract Amount: \$6,753.00
Waiver of competitive solicitation for procurement of Election Computer Software Services and Support

Follow up: Okay with Board to move forward to Monday's agenda.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

John Dean, Member

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ATTEST:

Elaine Marlow, Clerk of the Board